



साएसआईआर - कन्द्रीय काच एवं सिरामिक अनुसंधान संस्थान

196, राजा एस. सी. मल्लिक रोड, कोलकाता - 700032, भारत

CSIR-Central Glass & Ceramic Research Institute

(An ISO 9001 : 2015 Certified Institute)

196 Raja S C Mullick Road, Jadavpur, Kolkata 700 032, India



Ref.No: GCW/C/06/19-20(WM)

Date : 03.12.2021

WORK'S COMPLETION CERTIFICATE

01.	Name of work	Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.
02.	Work Order No.	GCW/C/06/19-20(WM)
03.	Name of Contractor / Agency	M/s. HRD Commercial & Industrial Security Force Pvt. Ltd.
04.	Situation	CSIR-CGCRI, Kolkata
05.	Estimated Value	Rs.2,21,39,948.00 (Rupees two crore twenty one lakh thirty nine thousand nine hundred forty eight only)
06.	Work Order Value	Rs.2,03,28,411/-(Rupees two crore three lakh twenty eight thousand four hundred eleven only).
07.	Actual Value of Work	Rs.2,45,85,566/-(Rupees two crore forty five lakh eighty five thousand five hundred sixty six only).
08.	Date of Commencement	03.10.2019
09.	Stipulated Date of Completion	30.09.2020
10.	Time Extension Upto (If Any)	30.11.2020
11.	LD (If Any)	Nil
12.	Actual Date of Completion	30.11.2020
13.	Time Allowed	425 Days

This is to certify that M/s. HRD Commercial & Industrial Security Force Pvt. Ltd., S. T. Road, Badarpur, Dist. Karimganj (Assam) Pin - 788803 has completed the work.

दे. माइति / **D. MAITY**
सं. कार्यकारी अभियन्ता
Asst. Executive Engineer
सा.एस.आई.आर. - के.कॉ. सि. अ. सं.
CSIR - CGCRI
कोलकाता- 32 / Kolkata-32

आर. मुखोपाध्याय
R. MUKHOPADHYAY
कार्यकारी अभियन्ता / Executive Engineer
प्रमुख अभियन्ताओं सेवा विभाग एवं गैर-मरम्मत कर्मि
Head Engineering Services Deptt. & GPM Maintenance Unit
कन्द्रीय काच एवं सिरामिक अनुसंधान संस्थान
Central Glass & Ceramic Research Institute
कोलकाता / Kolkata - 700 032



दूरभाष / Phone : निर्देशक / Director's : +91 33 2473 5829, कार्यालय / Office : +91 33 2473 3469 / 76 / 77 / 96 ; 2483 7340-46, 2483 7349-
DID Lines : 2483 8079 / 8082 फैक्स / Fax: +91 33 2473 0957 / 2473 6082, 2483 7399, 2483 8085, ई-मेल / E-MAIL: dir_office@cgcri.res
वेबसाइट / Website : www.cgcri.res.in



सीएसआईआर - केन्द्रीय काँच एवं सिरामिक अनुसंधान संस्थान

196, राजा एस. सी. मल्लिक रोड, कोलकाता - 700032, भारत

CSIR-Central Glass & Ceramic Research Institute

(An ISO 9001 : 2015 Certified Institute)

196 Raja S C Mullick Road, Jadavpur, Kolkata 700 032, India



R. Mukhopadhyay
Head, ESD & GPA Maintenance Unit

Ref. No.: GCW/C/06/19-20(WM)

To
M/s. HRD Commercial & Industrial Security Force Pvt. Ltd.
S.T. Road, Badarpur, Dist-Karimganj
Silchar, Assam
Pin-788803
(M): 9706771109

Date: 03.10.2019

Name of work : Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

Ref: Performance guarantee submitted by you dated 20.09.2019 for Rs.20,32,900.00 from State Bank of India, in the form of Demand Draft No. 428202, dated 20.09.2019.

Sir,

With reference to your quotation for the above work, I am directed to state that the Director, CSIR-CGCRI, Kolkata has been pleased to accept your quotation to award the above work in your favour at the cost of **Rs. 2,03,28,411.00 (Rupees two crore three lakh twenty eight thousand four hundred eleven only)**. You are, therefore, requested to start the above work immediately in consultation with our **Assistant Engineer (Civil)** as per schedule enclosed soon after signing the Agreement on non-judicial stamp paper of Rs.100.00 (Rupees hundred only) as per extant statutory norms.

Date of Commencement : 03.10.2019

Date of Completion : 30.09.2020

Encl : Schedule

Mode of payment: All payments shall be made by e-payments mode namely ECS/NEFT/RTGS/NET Banking.
All statutory taxes as applicable will be deducted from the bill.

Yours Sincerely,

Head, ESD & GPA Maintenance Unit

Copy to: S.O. (General) for information only.



दूरभाष / Phone : निदेशक / Director's : +91 33 2473 5829; कार्यालय / Office : +91 33 2473 3469 / 76 / 77 / 96; 2483 7340-46, 2483 7349-50
DID Lines : 2483 8079 / 8082 फैक्स / Fax : +91 33 2473 0957 / 2473 6082, 2483 7399, 2483 8085, ई-मेल / E-MAIL: dir_office@cgcri.res.in
वेबसाइट / Website : www.cgcri.res.in

CSIR-CENTRAL GLASS & CERAMIC RESEARCH INSTITUTE
KOLKATA-700 032

Name of work: **Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.**

It. No.	Description of work	Qty.	Unit	Rate	Amount
1	For day to day shifting heavy equipment, tools, machineries & furniture, store materials from Store to different labs. of the Institute, disposal of garbage, cleaning of septic tanks, pits, cutting holes on wall (brick/RCC) for electrical as well as scientific requirement, various types of carpentry works as well as aluminium work, Masonary work painting, polishing, assisting various types of works related to Works (Civil, Electrical, A.C. etc.) as well as handling files related to Works (Electrical & Civil), job contract works etc. at Engineering Services Department, for smooth movement of huge files from ESD to different Sections/Divisions of the Institute, for assisting various types of office works as well as maintaining file movement register of the Engineering Services Department, for helping day to day activities at Accounts Department, Administration, Director Cell, Store Section, Library, for driving of Institute's staff cars, for providing day to day assistance at Transport cell, for operation of EPABX Board, for day to day Electrical maintenance work, day to day work of maintenance work of various type of Air-conditioning machines, for operating lifts, for assisting day to day activities at staff canteen etc. at CSIR-CGCRI, Kolkata.				
1.1	Highly-skilled 6 head (s) 26 days in a month for 12 months	1872	Days	Rs. 929.08	Rs. 17,39,237.76
1.2	Skilled 28 head (s) 26 days in a month for 12 months	8736	Days	Rs. 856.28	Rs. 74,80,462.08
1.3	Skilled 4 head (s) 22 days in a month for 12 months	1056	Days	Rs. 860.40	Rs. 9,08,582.40
1.4	Semi-skilled 6 head (s) 26 days in a month for 12 months	1872	Days	Rs. 779.97	Rs. 14,60,103.84
1.5	Semi-skilled 11 head (s) 22 days in a month for 12 months	2904	Days	Rs. 784.09	Rs. 22,76,997.36
1.6	Unskilled 5 head (s) 26 days in a month for 12 months	1560	Days	Rs. 708.34	Rs. 11,05,010.40
1.7	Unskilled 12 head (s) 22 days in a month for 12 months	3168	Days	Rs. 712.46	Rs. 22,57,073.28
				Total:	Rs. 1,72,27,467.12
				Add GST @ 18%	Rs. 31,00,944.08
				Total:	Rs. 2,03,28,411.20
				Say:	Rs. 2,03,28,411.00
(Rupees two crore three lakh twenty eight thousand four hundred eleven only)					

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ANNEXURE-A

Name of work :

Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

For It. No. 1.1

Job is highly-skilled in nature (26 days in a month)

Sl. No.	Description of Wage Component (Col.-2)			Amount (Rs.) (Col.-3)
1	Basic Minimum Wage (Rs. Per Day)			693.00
2	*VDA (Rs. Per Day)			79.00
3	Per day minimum wage + VDA			772.00
4	Total for 26 days (Rs.)			20072.00
5	**Bonus Rs.7000 per Annum [Rs. Per Month]			583.33
6	PF @ 12% of Sl. No. 4 above [Rs. Per Month]			2408.64
7	EDLI & Administrative charges @ 1.00% of Sl. No. 4 above [Rs. Per Month]			200.72
8	ESI @ 3.25% of Sl. No. 4 above [Rs. Per Month]			652.34
9	Total Sl. No. 4-8 above [Rs. Per Month]			23917.03
10	Service Charge @ (Contractor's profit Per Month)	1	% of Sl. No. 9 above	239.17
11	Total Sl. No. 9-10 above [Rs. Per Month]			24156.20
12	Rate per head per day (Amount of Sl. No.11/26 Days) without GST			929.08

Note:

Labour Contribution on wage (PF 12% + ESI 0.75%) = 12.75%

Employer Contribution on wage (PF 12% + EDLI & Administrative charges 1.00% + ESI 3.25%)=16.25%

Contract Labour (Regulation & Abolition) Act, 1970 to be followed by the contractor during the execution of work.

In future if any change is occurred in Basic minimum wage & VDA etc., the contractor will be liable to pay the workers.

*As per Minimum wage (Vide Circular No.1/8(3)/2019-L.S.II, Dt. 27.03.2019)

** Subject to Admissibility as on date.

Weekly off & any other holidays will be followed as per labour laws.

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ANNEXURE-A

Name of work :

Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

For It. No. 1.2

Job is skilled in nature (26 days in a month)

Sl. No.	Description of Wage Component (Col.-2)	Amount (Rs.) (Col.-3)
1	Basic Minimum Wage (Rs. Per Day)	637.00
2	*VDA (Rs. Per Day)	73.00
3	Per day minimum wage + VDA	710.00
4	Total for 26 days (Rs.)	18460.00
5	**Bonus Rs.7000 per Annum [Rs. Per Month]	583.33
6	PF @ 12% of Sl. No. 4 above [Rs. Per Month]	2215.20
7	EDLI & Administrative charges @ 1.00% of Sl. No. 4 above [Rs. Per Month]	184.60
8	ESI @ 3.25% of Sl. No. 4 above [Rs. Per Month]	599.95
9	Total Sl. No. 4-8 above [Rs. Per Month]	22043.08
10	Service Charge @ (Contractor's profit Per Month)	1 % of Sl. No. 9 above 220.43
11	Total Sl. No. 9-10 above [Rs. Per Month]	22263.51
12	Rate per head per day (Amount of Sl. No.11/26 Days) without GST	856.28

Note:

Labour Contribution on wage (PF 12% + ESI 0.75%) = 12.75%

Employer Contribution on wage (PF 12% + EDLI & Administrative charges 1.00% + ESI 3.25%)=16.25%

Contract Labour (Regulation & Abolition) Act, 1970 to be followed by the contractor during the execution of work.

In future if any change is occurred in Basic minimum wage & VDA etc., the contractor will be liable to pay the workers.

*As per Minimum wage (Vide Circular No.1/8(3)/2019-L.S.II, Dt. 27.03.2019)

** Subject to Admissibility as on date.

Weekly off & any other holidays will be followed as per labour laws.

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ANNEXURE-A

Name of work :

Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

For It. No. 1.4

Job is semi-skilled in nature (26 days in a month)

Sl. No.	Description of Wage Component (Col.-2)			Amount (Rs.) (Col.-3)
1	Basic Minimum Wage (Rs. Per Day)			579.00
2	*VDA (Rs. Per Day)			66.00
3	Per day minimum wage + VDA			645.00
4	Total for 26 days (Rs.)			16770.00
5	**Bonus Rs.7000 per Annum [Rs. Per Month]			583.33
6	PF @ 12% of Sl. No. 4 above [Rs. Per Month]			2012.40
7	EDLI & Administrative charges @ 1.00% of Sl. No. 4 above [Rs. Per Month]			167.70
8	ESI @ 3.25% of Sl. No. 4 above [Rs. Per Month]			545.02
9	Total Sl. No. 4-8 above [Rs. Per Month]			20078.45
10	Service Charge @ (Contractor's profit Per Month)	1	% of Sl. No. 9 above	200.78
11	Total Sl. No. 9-10 above [Rs. Per Month]			20279.23
12	Rate per head per day (Amount of Sl. No.11/26 Days) without GST			779.97

Note:

Labour Contribution on wage (PF 12% + ESI 0.75%) = 12.75%

Employer Contribution on wage (PF 12% + EDLI & Administrative charges 1.00% + ESI 3.25%)=16.25%

Contract Labour (Regulation & Abolition) Act, 1970 to be followed by the contractor during the execution of work.

In future if any change is occurred in Basic minimum wage & VDA etc., the contractor will be liable to pay the workers.

*As per Minimum wage (Vide Circular No.1/8(3)/2019-L.S.II, Dt. 27.03.2019)

** Subject to Admissibility as on date.

Weekly off & any other holidays will be followed as per labour laws.

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ANNEXURE-A

Name of work :

Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

For It. No. 1.5

Job is semi-skilled in nature (22 days in a month)

Sl. No.	Description of Wage Component (Col.-2)			Amount (Rs.) (Col.-3)
1	Basic Minimum Wage (Rs. Per Day)			579.00
2	*VDA (Rs. Per Day)			66.00
3	Per day minimum wage + VDA			645.00
4	Total for 22 days (Rs.)			14190.00
5	**Bonus Rs.7000 per Annum [Rs. Per Month]			583.33
6	PF @ 12% of Sl. No. 4 above [Rs. Per Month]			1702.80
7	EDLI & Administrative charges @ 1.00% of Sl. No. 4 above [Rs. Per Month]			141.90
8	ESI @ 3.25% of Sl. No. 4 above [Rs. Per Month]			461.17
9	Total Sl. No. 4-8 above [Rs. Per Month]			17079.20
10	Service Charge @ (Contractor's profit Per Month)	1	% of Sl. No. 9 above	170.79
11	Total Sl. No. 9-10 above [Rs. Per Month]			17249.99
12	Rate per head per day (Amount of Sl. No.11/22 Days) without GST			784.09

Note:

Labour Contribution on wage (PF 12% + ESI 0.75%) = 12.75%

Employer Contribution on wage (PF 12% + EDLI & Administrative charges 1.00% + ESI 3.25%)=16.25%

Contract Labour (Regulation & Abolition) Act, 1970 to be followed by the contractor during the execution of work.

In future if any change is occurred in Basic minimum wage & VDA etc., the contractor will be liable to pay the workers.

*As per Minimum wage (Vide Circular No.1/8(3)/2019-L.S.II, Dt. 27.03.2019)

** Subject to Admissibility as on date.

Weekly off & any other holidays will be followed as per labour laws.

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ANNEXURE-A

Name of work :

Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

For It. No. 1.6

Job is un-skilled in nature (26 days in a month)

Sl. No.	Description of Wage Component (Col.-2)			Amount (Rs.) (Col.-3)
1	Basic Minimum Wage (Rs. Per Day)			523.00
2	*VDA (Rs. Per Day)			61.00
3	Per day minimum wage + VDA			584.00
4	Total for 26 days (Rs.)			15184.00
5	**Bonus Rs.7000 per Annum [Rs. Per Month]			583.33
6	PF @ 12% of Sl. No. 4 above [Rs. Per Month]			1822.08
7	EDLI & Administrative charges @ 1.00% of Sl. No. 4 above [Rs. Per Month]			151.84
8	ESI @ 3.25% of Sl. No. 4 above [Rs. Per Month]			493.48
9	Total Sl. No. 4-8 above [Rs. Per Month]			18234.73
10	Service Charge @ (Contractor's profit Per Month)	1	% of Sl. No. 9 above	182.34
11	Total Sl. No. 9-10 above [Rs. Per Month]			18417.07
12	Rate per head per day (Amount of Sl. No.11/26 Days) without GST			708.34

Note:

Labour Contribution on wage (PF 12% + ESI 0.75%) = 12.75%

Employer Contribution on wage (PF 12% + EDLI & Administrative charges 1.00% + ESI 3.25%)=16.25%

Contract Labour (Regulation & Abolition) Act, 1970 to be followed by the contractor during the execution of work.

In future if any change is occurred in Basic minimum wage & VDA etc., the contractor will be liable to pay the workers.

*As per Minimum wage (Vide Circular No.1/8(3)/2019-L.S.II, Dt. 27.03.2019)

** Subject to Admissibility as on date.

Weekly off & any other holidays will be followed as per labour laws.

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ANNEXURE-A

Name of work :

Supplying of manpower for day to day upkeep work and assisting various activities of different sections / divisions of the Institute at CSIR-CGCRI, Kolkata.

For It. No. 1.7

Job is un-skilled in nature (22 days in a month)

Sl. No.	Description of Wage Component (Col.-2)		Amount (Rs.) (Col.-3)
1	Basic Minimum Wage (Rs. Per Day)		523.00
2	*VDA (Rs. Per Day)		61.00
3	Per day minimum wage + VDA		584.00
4	Total for 22 days (Rs.)		12848.00
5	**Bonus Rs.7000 per Annum [Rs. Per Month]		583.33
6	PF @ 12% of Sl. No. 4 above [Rs. Per Month]		1541.76
7	EDLI & Administrative charges @ 1.00% of Sl. No. 4 above [Rs. Per Month]		128.48
8	ESI @ 3.25% of Sl. No. 4 above [Rs. Per Month]		417.56
9	Total Sl. No. 4-8 above [Rs. Per Month]		15519.13
10	Service Charge @ (Contractor's profit Per Month)	1	% of Sl. No. 9 above 155.19
11	Total Sl. No. 9-10 above [Rs. Per Month]		15674.32
12	Rate per head per day (Amount of Sl. No.11/22 Days) without GST		712.46

Note:

Labour Contribution on wage (PF 12% + ESI 0.75%) = 12.75%

Employer Contribution on wage (PF 12% + EDLI & Administrative charges 1.00% + ESI 3.25%)=16.25%


Contract Labour (Regulation & Abolition) Act, 1970 to be followed by the contractor during the execution of work.

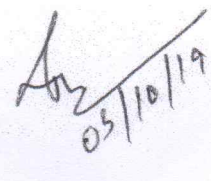
In future if any change is occurred in Basic minimum wage & VDA etc., the contractor will be liable to pay the workers.

*As per Minimum wage (Vide Circular No.1/8(3)/2019-L.S.II, Dt. 27.03.2019)

** Subject to Admissibility as on date.

Weekly off & any other holidays will be followed as per labour laws.

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